

## Pacific Vascular Physician Portal – Quick Guide

Login at <https://results.pacificvascular.com>

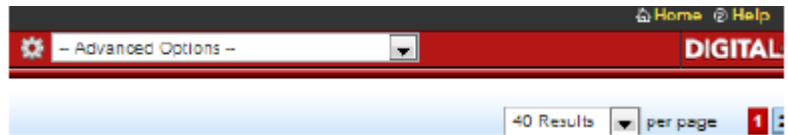
**\*\*Access to this website is optimal via Chrome or Internet Explorer version 10 or higher\*\***

Login using the Username & Password provided by Pacific Vascular or by what you entered via online request form. Upon successful login, a list of your patients’ reports signed within the last 7 days is displayed. If you login to the system regularly, this should be your worklist of interest. If you navigate to a different list in the system, you can return to this list by clicking on the “Reports – Last 7 Days” quick link on the left menu.



### Changing Your Password

1. Select **Change Password** from the Advanced Options drop-down menu.
2. Follow the on-screen instructions provided


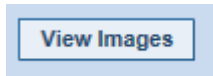


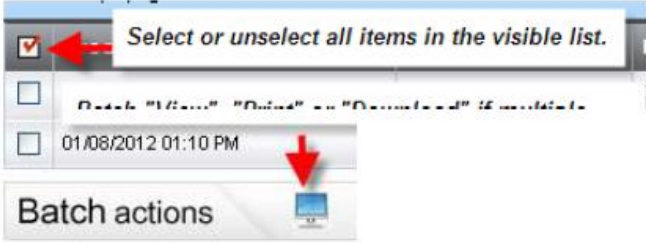



### Quick Links – Report Searches

<i>Search All Reports</i>	Search for reports by Patient Name, Procedure or Service Date.
<i>Reports – Last 7 Days</i>	View a list of reports for all of your patients signed in the last 7 days.
<i>Reports – New</i>	View a list of your patients’ reports signed in the last 90 days that have <i>not</i> previously been viewed, printed or downloaded. Reports that have been viewed, printed or downloaded are not included in this list.
<i>Reports Pending Print</i>	View a list of your patients’ reports signed in the last 90 days that have <i>not</i> been printed.
<i>Reports Pending Download</i>	View a list of your patients’ reports signed in the last 90 days that you have <i>not</i> downloaded.

### Viewing and Printing Worklist Reports

<i>To view <b>one</b> report from the displayed list</i>	Click on the report icon (far-right column) for the report you wish to view.	
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<p><b>When viewing a report:</b> To Print or Download the report:</p> <p>To View Images:</p> <p>To View Clips and Download Images:</p>	<p>Move your cursor over the body of the report you are viewing. The PDF toolbar appears.</p>  <p>From the toolbar,</p> <ul style="list-style-type: none"> <li>To <b>print</b> the report, select the <b>Printer</b> icon</li> <li>To <b>download</b> the report, select the <b>Save/Disk</b> icon</li> </ul> <p>Select the "View Images" link to the right of the report-this takes you to a zero footprint viewer</p>  <p>From toolbar,</p> <ul style="list-style-type: none"> <li>Select the <b>Advanced Viewer</b> icon in the upper right corner</li> </ul>  <p><b>**You may need to download the most recent version of Java**</b></p> <p><b>To View Clips</b></p> <ul style="list-style-type: none"> <li>Select: <b>View, Toolbars, Cine bar</b></li> </ul>  <p><b>To Download Images</b></p> <ul style="list-style-type: none"> <li>Select: <b>File, Export, DICOM</b></li> <li>Select: <b>Patient(s), study(s) or image series and "Export"</b></li> <li>Select: <b>Desired location to export file and "Save"</b></li> </ul>
<p>To view <b>multiple</b> reports at once:</p>	<p>From the displayed list, select the reports you wish to view by clicking the checkbox for each desired report.</p>  <p>Once all desired reports have been check-marked, <b>scroll to the bottom</b> of the displayed list to access Batch Options and select the <b>Monitor</b> icon.</p>
<p><b>When viewing a report from Batch View mode:</b> To scroll through multiple reports</p>	<p>Click the "Next" &amp; "Previous" buttons in the top-right corner of the Report Detail pane.</p> 
<p>Batch Printing or Downloading</p>	<p>After selecting desired reports , scroll to the bottom of the displayed list to access Batch Options and select the <b>Printer</b> or <b>Save/Disk</b> option</p> 